

United Christian Hospital
REPORTABLE DEATHS UNDER CORONERS ORDINANCE
Information to Relatives of the Deceased

Body Storage	United Christian Hospital Mortuary
Apply for Death Document	<p>Make initial registry at Death Certification Office by phone or in person with relevant documents</p> <p>Death Certification Office: B1, Block S, United Christian Hospital ☎ 3949 3572</p> <p>Office hours: Mondays to Fridays 9:00am - 5:00pm; Saturdays: 9:00am-1:00pm Closed on Sundays and Public Holidays</p>
Body Identification	<ul style="list-style-type: none"> All reportable deaths need to be reported to the police. Relatives will be informed the date & time for body identification and interview with Pathologist
	Pathology: Mortuary, B3, Block S, United Christian Hospital
	Police Station: Sau Mau Ping Police Station, ☎ 3661 6333 200 Hong Ning Road, Kowloon
Autopsy	<ul style="list-style-type: none"> Pathologist will explain the Coroner's procedures & post-mortem examinations The formal Certificate of Registration of Death will be issued by the Birth & Death Registry generally 3 to 9 months, depending on the complexity of the Coroner's case
	Coroner General Office: ☎ 3916 6204 9/F, Tower A, West Kowloon Law Courts Building, 501 Tung Chau Street, Sham Shui Po, Kowloon
Collect Death Document	<p>Collect the following documents in Death Certification Office within 4 to 6 working days after body identification, or interview with the Coroner:</p> <ol style="list-style-type: none"> Certificate of Order Authorizing Burial / Cremation (Form 11) Body Collection Form
Cremation / Burial / Exported out of HKSAR	<ul style="list-style-type: none"> Arrange crematorium in office hours with Cemeteries and Crematoria Office Any implant such as pace-maker should be taken out before cremation
	Cemeteries and Crematoria Office:
	18/F, Wu Chung Building, 213 Queen's Road East, Wanchai, Hong Kong ☎ 2961 8842 1/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon ☎ 2150 7502 For burial & exported out of HKSAR, arrange with relevant parties, e.g. funeral service.
Body Claim	<ul style="list-style-type: none"> Make appointment for body collection with Death Certification Office Bring the original document to Mortuary as follows: <ol style="list-style-type: none"> Body Collection Form (BCF) Certificate of Order Authorizing Burial / Cremation of Body (Form 11) The identity document of the relative or authorized representative The identity document of the deceased

Special Note:

- Hospital would not have any responsibility on any damage or loss of personal belongings on the body.
- All services provided by Medical Records Office and Mortuary are free of charge. Any charges for funeral services are not related to hospital.
- Any person offering money or gifts to any member of the hospital staff is liable to prosecution under the Prevention of Bribery Ordinance.
- For any suggestions or complaints, please contact Patient Relations Officer ☎ 3949 4080

Under the Coroners Ordinance (Cap 504) Hospital has the statutory obligation to report a Reportable Death to the Coroner. The list of Reportable Deaths summarized as follow:

1. The medical cause of the death cannot be accurately stated.
2. No doctor has attended the person within 14 days prior to his death (excluding those being diagnosed as having a terminal illness).
3. An anaesthetic caused the death; or death under the influence of a GA or death within 24 hours after the administering at a GA.
4. An operation caused the death; or the death occurred within 48 hours after a major operation.
5. Still birth with suspected foul play or neglect.
6. Death occurred within 30 days after childbirth; or abortion; or a miscarriage.
7. Death resulting from Septicaemia of unknown cause.
8. Death of Mental patient in a mental hospital; or in a hospital as a subject of an order section 31 or 36 of the Mental Health Ordinance
9. An accident or injury caused the death, including traffic accident, burn, fell & slip, etc.
10. A crime or suspected crime caused the death.
11. An occupational disease caused the death, including Pneumoconiosis, Mesothelioma or occupational accident, etc.
12. The death might be caused by suicide.
13. The death occurred whilst in official custody, including patient under guardianship order.
14. The death occurred during the course of the discharge of his duty by a policeman, etc.
15. The death occurred in a Government department such as a police station, etc.
16. The death occurred in fee-receiving institutions of care other than in a registered hospital, nursing home or maternity home.
17. The death was caused by homicide.
18. The death was caused by the administering of a drug or poison.
19. Ill-treatment, starvation or neglect caused the death.
20. The dead body has been brought into Hong Kong.

Post-mortem Examination on Coroner's Order

1. The Coroner has the statutory authority to order an autopsy.
2. Performance of an autopsy does not interfere with an open casket funeral service that has undergone usual dressing-up and cosmetic handling.
3. During autopsy, part of the tissue will be retained for investigation. In special condition, some organs may need to be kept for detail examination.
4. Examination involved the brain will take at least 2 to 3 weeks to complete. The brain of the deceased may not be returned to the body. As such, the brain will follow the standard procedures on handling body parts in hospital for incineration.
5. Any enquiry, please contact Mortuary Officer in office hours.

Office hour:

Mondays to Fridays : 9:00am – 1:00pm; 2:00pm – 5:00pm
(Closed on Saturdays, Sundays and Public Holidays)



3949 4313